

## B. P. PODDAR INSTITUTE OF MANAGEMENT & TECHNOLOGY, SALT LAKE CAMPUS EN -31, SALT LAKE CITY, SECTOR-V, KOLKATA-700091

NOTICE Date: 04 .11.2023

## **General guidelines**

It is hereby notified that the CA4 examination for 2<sup>nd</sup> YEAR and 3<sup>rd</sup> YEAR students will be held as per the schedule given in the university website. Students are asked to note the examination schedule carefully. All students are asked to bring the hard copy of the enrolment form at the time of Examination. Students are advised to appear for the examination 30 minutes before the commencement of the examination. Students are also required to note their MAKAUT login/password and should keep the two step verification off for their mail which is provided to the University, for log in from a different device. Finally all students should be in college uniform.

Further, students are not allowed to keep the mobile phones, smart watch or any other electronics device with them in the examination hall and any practice of unfair means would lead to their paper cancellation.

Sk. Sadigur Rahaman

Convener, Examination